



ATO Barton – Fit-Out Design Process

Leasing process



Commonwealth leasing process

This process includes:

- an approach to market
- evaluation of proposals
- lease negotiations
- Ministerial endorsement through Department of Finance
- PGPA Act s23(3) Delegate approval, and
- outcome announced to all staff.

Concept Design



Design team provides the ATO with an initial concept design

The initial concept design will be based on information provided to the design team by the Site Working Group (SWG). There will then be design review and feedback from specialist areas and the SWG.



Design team makes amendments

The design team will make changes on an ongoing basis as they receive new and updated information from SWG and specialists as part of the iterative design process.



ATO reviews updated concept design provided by the design team

The design team will make changes to the initial concept design and provide the ATO a revised concept design. ATO seeks validation and refinement from SWG members and specialist areas based on business needs.



Design Process continues into a proposed fit-out design

The design team will make final changes to the proposed fitout and provide the ATO with a fully validated recommendation (proposed fit-out design).



Fit-Out Works Commence

Following completion of design and parliamentary budget approval

Tendering, procurement and construction of the fit-out commences

Staff will continue to be updated through site communications and SWG activities.

